

# Mt. Pisgah Church Council of Stewards

--- MINUTES ---

Monday, May 21, 2018

7:00 p.m., Sanctuary & Rooms 107/109

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*Mission: Make disciples of Jesus Christ for the transformation of the world*

*Purpose: We Celebrate LIFE (Love God, Invite Others, Fellowship, and Engage the Community)*

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Church Council meeting called to order at 7:05 P.M.

## Call to Community

- Reflection:
  - A reflection is offered, titled: "The Legend of the Sand Dollar" - with Biblical references taken from:
    - John 19-34, Matthew 2-2, Matthew 2-10, Matthew 1-23, Matthew 3-16 and Luke 2-14
- Agenda Items, Minutes Review - No discussion – April minutes accepted

## Call to Christian Conversation

- Finance Branch:
  - Have reviewed and updated Disbursement Policy
    - basically, nothing more than title changes
    - updates and/or changes require Church Council approval
  - Motion is as follows:
    - The Finance Branch moves that the Disbursement Policy for Mt. Pisgah UMC be amended as presented to reflect our current staff structure.
      - Our disbursement policy included job titles that no longer exist in our staffing structure. The Finance Branch has updated the policy and related attachments to include our current staff positions.
      - For example, places that previously listed Treasurer now read Business Manager.
    - Motion is presented, no second required, there is no discussion
    - All voted in favor – none apposed – motion passes
- **Financials for the month of April** are reviewed – all are in excellent condition
- **Branch Reports** - were sent to all branches with details about expenses and restricted funds
- **Ministry Fund** - has received \$84,459
  - Through April 30 - have received \$281,224 for the Ministry Fund
    - this is \$31,224 above budget
  - includes the \$40,000 as carried over from 2017 contributions
    - marked for the 2018 budget
  - The \$44,572 is received for restricted funds
    - does not count as part of our budgeted income
    - it is restricted in use such that it is in addition to the \$281,000
  - Expenses - total \$209,851 which is \$35,114 under budget
    - this is largely due to timing
    - for example, SPR is the most under budget

- because the staff is paid in 26 pay periods
    - June is one of the months during the year with 3 payrolls
    - at our next meeting some of these things will be evened out
    - showing a \$71,000 surplus when comparing actual income and expenses through April.
  - Compared to 2017 - have received about \$15,000 more and spent \$28,000 less.
- **MORTGAGE & MAINTENANCE FUND** - April was also a great month
  - have received \$28,369 - received \$84,816 towards our budget which is \$10,900 above budget.
    - have been able to continue to make the mortgage payment at the higher amount to include extra towards principal
    - have put an additional \$1,415 towards principal from restricted gifts specifically marked for this purpose.
    - have been able to put \$22,034 towards the maintenance fund this year
      - bringing that balance to \$89,439.
  - Compared to 2017 - have received about \$14,500 more than this time last year
- **BALANCE SHEET** - all specific details have been sent to the individual branches
- **CREDIT CARD READER** - there is a growing trend where folks no longer carry a check-book and/or cash
  - Finance Branch has spent the last few years working to respond to this trend
  - online giving has been expanded - have been working to set up "giving-by-text"
  - our newest initiative is a credit card reader through VANCO
  - VANCO - provides our online giving
    - has a card reader that uses their app to process credit cards
    - Finance Branch has purchased the card reader and a tablet
    - it was successfully tested at Friday Fun Fest for Kona Ice and Feed-More for donations - it is very easy to use
  - VANCO can be imported directly into Power-Church,
    - Power-Church is our church management software
    - the logistics of implementation has been smooth
- Currently working to draft procedures and directions
  - will be reporting back to Finance next month
  - as you plan your future events - know this is available.
  - will be hearing more soon as we work to get this fully implemented
- **Stewardship:**
  - continue to provide educational opportunities
  - offering two (2) classes
    - first: "Financial Management" – Tuesday, June 5<sup>th</sup> room 214
    - second: "Spending Habits and Debt Management" – Tuesday, June 12 room 214
    - both offered to congregation as well as the community
    - have found a presenter - there will be no charge
    - there will be no cost or obligation to us or the attendee
- **Staff Parish:**
  - Staff Parish branch will meet tomorrow (Tuesday, May 22nd)
  - agenda items include discussing/prioritizing additions to staff
    - have received a letter formally requesting the creation of a "Facility Manager" position
    - have also received requests to create an "Associate Pastor" position
  - expenses – have ruled out a fulltime music director at this time
    - offered present music director a fulltime position – offer declined
    - present director is part-time and happy with the current arrangement

- last year we had more staff – therefore spending this year has been less
- Children’s Ministry – All is going well - nothing to report
- Trustees:
  - JB Hall – we have a very interested potential buyer
    - they visited and walked through the building - are very excited
    - an appraiser has been contacted
      - a formal appraisal will be presented
      - from this an asking price will be determined
  - Sanctuary – roof on the sanctuary will be replaced this year
  - Education Building - roof is reaching end-of-life
    - is under consideration for replacement in next few years
  - Sidewalks - of immediate concern, as a safety issue, are the uneven sidewalks
    - are in the process of correcting this issue
  - Chesterfield County Police visited our facility – made 42 recommendations
    - these are being reviewed for implementation
- Other Reports - none offered
- Nomination – Pastor Bob’s comments
  - Nominations Branch
    - welcomes new Nominations Branch Steward
    - who has agreed to serve for this year – thank you
    - new Steward has submitted Nominations Branch goals (attached)
      - one important goal he would like to accomplish this year includes
        - each branch have a Steward “in-training” or a “vice-steward”
          - twice - Stewards have left - each time have not had one prepared to fill the vacancy
    - September - proposes a meeting in September
      - ask all stewards to attend - also include congregation
      - looking for those who might be interested in working with and/or serving with the various branches
  - Annual Conference - present delegates to the annual conference cannot attend
    - others, who have planned to attend, will fill their vacancy

### Upcoming Events:

- Calendar Additions, Corrections, Discussion - none
- Deadline for July/August Newsletter – Sunday, June 15<sup>th</sup> to William Marriott
- Calendar Review July 23<sup>rd</sup>
  - Next meeting will be in July 23<sup>rd</sup>
    - during meeting - plan to review calendar for August 2018 through December 2019

### Call to Service:

- Setting Strategic Goals- Individual Branch Goal Edits/Tweaks – nothing offered
  - Finance
  - Mission
  - Nominations & Leadership Development
  - Staff Parish

- Stewardship
- Trustees
- Worship & Arts Branch
- Youth & Young Adult Ministries

- **Vision 2020**

- **Missions**

- **Envision the Future:** 50% of the congregation will be involved in transformational missions.
    - Define Strategic Priorities, Goals and Objectives: church-wide simultaneous mission experiences.

- **Fellowship/Community**

- **Envision the Future:** family reaching family (church family actively engaged with community of Midlothian and beyond).
    - Define Strategic Priorities, Goals and Objectives: church-wide study on missions; church-wide community missions Sunday.

- **Small Groups**

- **Envision the Future:** 75% of the congregation will belong to a small group.
    - Define Strategic Priorities, Goals and Objectives: creation of 2-3 new small groups.

- **Vision Council** – Pastor Bob discusses replacing Vision Council with Ministry Council

- Proposal: Phase out Vision Council and replace it with a Ministry Council

- purpose of the change:
        - to improve communications (clarity and timeliness) in the church
      - proposes implementation in September 2018 or by January 2019
      - to be chaired by Church Council's Vice-Chair
      - will consist of 6-8 members - including branch/program heads and staff as appropriate
        - Program Branches include:
          - Children's Ministry
          - Communications
          - Connecting with the Community
          - Mission
          - Preschool
          - United Methodist Men
          - United Methodist Women
          - Worship and Music Arts
          - Youth and Young Adult Ministry
      - Program Branches will meet at 6:30 p.m. on the fourth Monday
        - meeting times discussed/questioned – to be finalized later
      - immediately followed at 7:30 p.m. by the Ministry Council
        - if branches are unable to meet at 6:30 p.m.,
          - should plan to meet before the Ministry Council has its meeting
      - Church Council and Ministry Council will meet every other month
        - 4th Monday at 7:30 P.M
      - Church Council on the "odd" months and
      - Ministry Council on the "even" months

- Desired outcomes of this change:
  - enhance communications between various councils, branches, and programs
  - reduce the number of meetings members will need to attend
  - more efficient use of time
- Strategic Planning
  - Church Council and Ministry Council will discuss and prepare annual plans as needed
    - a strategic planning task team may be established to think about plans for next three (3) to five (5) years
    - a planning retreat will occur periodically involving the Church Council, Ministry Council, and others as needed
- Church Council votes to implement proposed change
  - Vote is taken - all are in favor of Pastor Bob's proposal – none are opposed
  - proposal is passed
  - discussion – meeting times – will be finalized in the future and all notified
- Pastor Bob will initiate change to the Ministry Council
  - he requests to begin implementing change in September - all agree

### **Pastors' Comments:**

- Sunday Morning Taskforce consists of:
  - 08:15 AM: two (2) representatives
  - 10:45 AM: three (3) representatives
  - 11:00 AM: two (2) representatives
  - Lay Leaders include: three (3) representatives
  - Staff includes: four (4) representatives
- first meeting - 7:00 P.M. next Tuesday, May 29<sup>th</sup>, to begin conversation
- Renewal Leave update – Pastor Bob's comments
  - all Sundays during his absence have been filled from in-house
  - all Holy Communion Sundays have been covered
  - all Sermons have been covered
  - Congregational Care – has been covered

### **Thanks/Celebration/Recognition:**

- Children Ministry comments – Friday fun fest – excellent outreach - a very successful event
  - this was not just a Children's Ministry event
  - Friday fun fest was "Brainchild" of three (3) members
    - they thought of this as an outreach for welcoming to members AND the community
- one member of Church Council deserves BIG thank you for serving as project manager - very good at it
- was a "Church-Wide" event
  - emphasized again - it was a CHURCH-wide event
  - approximately 100 volunteers from the congregation participated
- Feed-More benefitted through food collections and monetary donations – collections include
  - 276 lbs. of food which was delivered to Feed-More
  - \$350 in donations for Feed-More
- Pentecost Service - thank you to those who provided the service and presented
  - there were fourteen (14) confirmed

**Next Meeting**

- July 23, 2018, 7:00 p.m. in Rooms 107/109 (please send agenda items to Steve Boles and Erika MacCormac by Wednesday, July 18th)
- Future Meeting Dates - September 24, and November 26
- (\*Called Meeting likely for October to review pastor salaries\*)

**Prayer Requests/Concerns:**

- [Keep those in Texas in our prayers](#)

**Closing Prayer/Sending Forth:**

- [Prayers offered and meeting is adjourned](#)
- [Meeting adjourned - 7:50 P.M.](#)

[Minutes respectfully submitted: R.S. Boles – recording secretary](#)